

Ledbury Rifle & Pistol Club



Range Induction procedure

1. All new members (Probationers) must be supervised in their first use of the range on a one to one basis until the RO or supervising member is satisfied that they are safe and competent in the handling of firearms. This is to take place regardless of how much experience or qualifications the Probationer claims to have. The RO or supervising member must sign the Probationers attendance sheet to the effect that they are safe to use the range. This initial safety check is for all firearms including air rifles and air pistols.
2. Should the Probationer require more training then do not sign the sheet. If necessary let the Membership secretary know and training will be arranged. The Probationer must also be informed at this time that he/she is not to use the range until they have been signed off as safe.
3. All Probationers are to sign the section provided on their Probationary attendance record to acknowledge that they have read the range safety rules and will abide by them.
4. All members are to request instruction in the use of all club firearms that they have not used before. Instruction is to be given by a competent member who knows how to use that particular firearm.

LEDBURY RIFLE AND PISTOL CLUB

ROSS ROAD, LEDBURY, HEREFORDSHIRE HR8 2LP

APPLICATION FOR PROBATIONARY MEMBERSHIP

Note: By law the club is obliged to send details of anyone who applies for membership to the Police. We are also obliged to inform the Police of the outcome of the application. Your signature on this form indicates your agreement to the course of that action.

First Name(s) _____ **Surname** _____

Address _____ **Any Former Names** _____

_____ **Date of birth** _____

_____ **Place of Birth** _____

_____ **Telephone (H)** _____

Postcode _____ **Telephone (M)** _____

Time at current address _____ **years/months (approx.)**

Email address _____

Formers Address(es) in last 5 years _____

I am interested in (circle): *Small-bore rifle, Centrefire rifle, Long barrel pistol, Mussel Loading pistol, Mussel loading rifle, Air rifle, Air pistol. Competition shooting*

Firearms Certificate Held Y / N **If yes issuing Police force** _____

Expiry Date _____

I already own: (circle all that apply) *Small-bore rifle, Centrefire rifle, Long barrel pistol, Muzzle Loading pistol, Muzzle loading rifle, Air rifle, Air pistol*

I am applying for Probationary membership as: (Delete as Appropriate)

1. A current member of another Approved rifle/pistol club
2. A member of HM Forces who holds a Firearms Certificate
3. A Firearms Certificate holder
4. A newcomer to shooting

This form must be accompanied by letters as follows dependent of the category chosen above:

1. A letter from the secretary of your current club
2. A letter from your Commanding officer
3. A letter from your Ledbury Rifle Pistol Club Sponsoring member
4. *Ignore this section if you selected option 4 (A newcomer to shooting) above.*

Please turn overleaf to page 2

LEDBURY RIFLE AND PISTOL CLUB

APPLICATION FOR PROBATIONARY MEMBERSHIP Continued

Important: General Data Protection Regulation (GDPR)

Ledbury Rifle and Pistol Club needs to hold some personal details on their members for efficient running of the club. The information we hold is kept to an absolute minimum. All of the information that we hold is given by each member by the application forms, club or competition, and updated from email or verbally. This information is currently held on two databases. One is for membership the other for those who participate in competitions. The information collected and used is but not limited to:

Contact information such as Names, Addresses, Email and Phone numbers, If you hold an FAC and its issuing authority, We also collect and hold data on subscriptions as in who has paid what and when. In addition we collect and hold data on competitions such as results and fees paid.

The personal information that the club hold on you will be maintained by the members of the club's committee. This information is stored electronically on a PC and on a backup media held securely. Information may be shared within club members for club use only. The information will also be passed to the Police as we have an obligation to inform them of details of all club members, we are also obliged to inform them when you leave the club. Some information is passed to competition bodies for the administration of those competitions, other than these your information will not be passed to any other entity. The information you provided will be deleted within 3 months of you leaving the club. You are entitled to see any information kept on you by applying in writing, including email, to the membership secretary.

Declaration:

- I am applying for Probationary membership of Ledbury rifle Pistol Club and I declare that I know of no reason that would prohibit me from possessing Firearms and Ammunition by virtue of section 21 of the Firearms Act 1968 (as amended).
- I have not had any application for a Firearm or Shotgun Certificate refused or revoked by the Police or courts.
- I am of sound mind and health and know of no medical reason that would make me unfit to use a firearm.
- I agree to abide by the clubs rules and to pay the annual subs as due within the specified time period. The amount and period will be made known at the time they are due.
- I agree that the club can retain my details as per the GDPR statement above.

Should any of the above circumstances change I will inform the club immediately.

Signature

Date

Applicants should make themselves known to as many range officers and committee members as possible upon gaining probationary membership

Affiliated to:
NRA, NSRA, UKPSA

Information Sheet – Please retain

The application process can take some time as we have to inform the police of potential new members and we have a maximum membership limit currently at 100. If you do not hear anything in 1 month from applying please email membership secretary

paul@ledburyrpc.co.uk

Our process is:

- Submit application form:
- If there are no vacancies, put on waiting list.
- As and when a place becomes available. Your application goes in front of the committee for discussion, committee meetings are held once a month.
- Successful applicant will be informed by letter.
- 3 month probationary period commences 50% of pro-rata annual subs due immediately.
- 3 months later, Probationary membership reviewed by committee, attendance record sheet checked, If all is satisfactory Full membership is issued, remaining 50% of annual subs due immediately.

On 30th April all memberships expire and new subs are **due by the 30th June**.

Failure to pay on time revokes full membership, Application process starts again. You will go to the bottom of the waiting list.

Until your application is approved please sign the visitors book if you visit.

Indoor range: up to 25m range - **See club noticeboard for permitted calibres and speeds.**

Mondays: from 7pm - All disciplines

2nd Monday of month Committee meets and range does not open until 7:30pm

Alternate Tuesdays: from 7pm - Phoenix competition only.

Wednesdays: from 7:30pm All disciplines

Thursdays: from 7:30pm All disciplines

Fridays: from 7:30pm Air rifles / pistols only

Saturdays: from 9:30am – 12 pm Youth group tutoring (By appointment only)

Sunday: Closed

Outdoor Quarry Range, Hollybush, 100m range

Sundays from 10am

1st & 3rd Sunday of month (Noisy, large centrefire / unmoderated rifles)

2nd, 4th & 5th Sunday of month (Quiet, rimfire, moderated centrefire)

All times are approximate

For more information please look at our website <http://www.ledburyrpc.co.uk/>